

Frequently Asked Questions

Canada's Anti-Spam Legislation (CASL)

Can a teacher or school presume consent if I verbally say it's OK with me?

No. You must opt in yourself to receive email messages.

How long is consent valid?

Consent is valid until it is revoked by clicking on the unsubscribe link, which appears on every email you receive from your school or the HCDSB.

I want to re-subscribe to emails! What should I do?

If you wish to re-subscribe to email notifications, you may contact your school directly, or contact: CASL@hcdsb.org and request to subscribe to emails.

I changed my mind, I want to unsubscribe!

At the bottom of every email you receive from HCDSB and its affiliate schools, you can click on the unsubscribe link. The following message is displayed on every email:

If you do not wish to continue receiving email updates from the Halton Catholic District School Board and your child's school, **you can unsubscribe from this distribution list by clicking: [here](#).**

How quickly does the unsubscribe take effect?

Every unsubscribe request should take effect within 10 days or less.

If I unsubscribe, does this apply to all email communications from the HCDSB, and my child's school?

Once you click unsubscribe on an email, you have the ability to unsubscribe from email communications from one (1) or all HCDSB schools you are associated with. If you unsubscribe, you will not receive emails, but **you will still receive emergency messages – in the case of school closures due to inclement weather, for example.**

If I opt out and unsubscribe, does that mean I am no longer listed as a contact?

No. You will still remain listed as a contact for your child(ren).

Do school councils need to comply with CASL?

Yes, school councils need to comply if they contact parents electronically for any commercial activity.

Can my school share the consenting parent list with their school council?

No. It is recommended that school councils maintain their own list of parents who have provided consent.

I only want to receive information about school events...

You can visit your school website directly to view information about school events and activities throughout the year. If you have additional questions, please contact your Principal or school office.

Does this sign me up for School Cash Online?

No, School Cash Online is a separate service. Your consent provided in emails is for the HCDSB and your school(s) to contact you. If you have questions about this, please contact your school office directly.

Will my child's information be compromised?

No, by agreeing to receive emails from HCDSB and its affiliate schools, your information is stored in a secure database. We use this information to update in our student information system through an automated process.

Questions?

If you have questions, please contact your school Principal or email our Privacy, Records and Information Management department at: CASL@hcdsb.org.

You can also visit www.fightspam.gc.ca for more information on CASL.